

Inside MU  
2009-10 Publication Schedule

**Fall Semester 2009**

<u>Publication Date</u>	<u>Deadline for Materials</u>
Monday, August 24	noon, Tuesday, August 18
Monday, September 8	noon, Tuesday, September 1
Monday, September 21	noon, Tuesday, September 15
Monday, October 5	noon, Tuesday, September 29
Monday, October 19	noon, Tuesday, October 13
Monday, November 2	noon, Tuesday, October 27
Monday, November 16	noon, Tuesday, November 10
Monday, December 7	noon, Tuesday, December 1
Monday, December 21	noon, Tuesday, December 15

**Spring Semester 2010**

<u>Publication Date</u>	<u>Deadline for Materials</u>
Monday, January 11	noon, Tuesday, January 5
Monday, January 25	noon, Tuesday, January 19
Monday, February 8	noon, Tuesday, February 2
Monday, February 22	noon, Tuesday, February 16
Monday, March 8	noon, Tuesday, March 2
Monday, March 22	noon, Tuesday, March 16
Monday, April 5	noon, Tuesday, March 30
Monday, April 19	noon, Tuesday, April 13
Monday, May 3	noon, Tuesday, April 27

**Summer Semester 2010**

<u>Publication Date</u>	<u>Deadline for Materials</u>
Monday, June 7	noon, Tuesday, June 1
Monday, July 5	noon, Tuesday, June 29
Monday, August 2	noon, Tuesday, July 27

**To submit an item for consideration**, send it by e-mail ([insidemu@marymount.edu](mailto:insidemu@marymount.edu)), or by campus mail (*InsideMU* Editor, University Communications, Rowley Hall) by the specified deadline.

**Tip No. 1:** Make sure your item answers the five key questions: What, When, Where, Why, and How. Include your name and contact information.

**Tip No. 2:** Don't wait until the last minute to submit an item. The earlier your submission, the better chance it has of being published.

The publication schedule is online at [www.marymount.edu/facultystaff/insidemu.html](http://www.marymount.edu/facultystaff/insidemu.html).

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